

Hadley Junior High School & Philemon Wright High School Governing Boards

Joint Meeting Agenda

Wednesday, March 17, 2021

5:30PM to 7:00PM

Hadley Junior High School GB Members:

Melinda Vallilllee, Chair (parent)
Marty Olson, Vice-Chair (parent)
Penny Colbourne, Secretary (parent)
Kim Carlton, Parent Committee (parent)
Isabelle Richard (parent)
Rachelle Lemire (parent)
Sarah Acheson (teacher)
Andrew Leach (teacher)
James Price (teacher)
Jen Christie (teacher)
Erin Millar (professional)
Abbey Karos (professional)

Philemon Wright High School GB Members:

Erin Connell, Chair (Parent Committee Rep)
Siobhan Barr (parent)
Sarah Cox, Vice-Chair (parent)
Erin Gowriluk, Secretary (parent)
Britta Nielsen (parent)
Mike Avon (parent)
Nicholas Vincent (teacher)
Amanda Kemp (teacher)
Cameron Swann (teacher)
Adam Leclair (teacher)
Steve Beketa (teacher)
Chastity Schiemann (Student Rep)
Ashley Smith (professional)
Emilie Giacomelli (support staff)

Non-voting Members:

Dodie Payne, Principal
Kate Smith, Vice-Principal
Correne Giles, Administrator

Regrets:

N/A

Regrets:

Alice Birnbaum (parent)
Anselme Nsoga (parent)

Absent without notice:

Bess Forrestall (teacher)

Absent without notice:

Amanda Barnes (professional)

Guests:

Letitia Taylor

ITEM	REF	PRESENTER	TIME	ACTION
OPENING BUSINESS				
Call to Order	<i>Verbal</i>	Melinda	2 min	Welcome & meeting guidelines
Roll Call	<i>Verbal</i>	Penny	2 min	Attendance
Agenda	<i>Emailed</i>	Melinda & Erin C.	2 min	THAT the March 17, 2021 agenda be approved as presented: HJHS/20-21 #20: Kim Carleton, Marty Olson. Carried PWHS/20-21 #26: Erin Gowriluk, Emilie Giacomelli, Carried

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GB Minutes	<i>Emailed</i>	Melinda & Erin C.	2 min	THAT the February 17, 2021 GB meeting minutes be approved as presented: HJHS/20-21 #21: Sarah Acheson, Isabelle Richard. Carried PWHS/20-21 #27: Adan Leclair, Siobhan Barr. Carried
VOICE OF THE PUBLIC				
Voice of the Public	<i>Verbal</i>	Melinda	10 min	No guests
STANDING REPORTS				
Principal/School Council	<i>Verbal</i>	Dodie	5 min	No School Council meeting to report on. All students return to the school this Monday. An assembly will be held to remind students of procedures and protocols. Scheduling has begun for next year. Working through two scenarios: if students are still in bubbles or if things return to normal. Both impact on staffing. Visited first Grade 6 class. Virtual tour is on-line. Virtual session for Grade 6 parents and students next week. New booklet on the French Enrichi program developed for parents (on website). Have also developed a Grade 6 assessment tool for students. Both aim to ensure success of future students in the program.
Parents Committee	<i>Verbal</i>	Kim & Erin C.	5 min	No PC meeting since last GB meeting. Next PC meeting will be March 22. In meantime, PC has sought input for two products: EPCA briefing with Minister and EPCA survey for parents of students with special needs.
SEAC	<i>Verbal</i>	L. Taylor (guest)	5 min	See report from Letitia attached to end of document. Next meeting is March 29th

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Students	<i>Verbal</i>	Chastity	5 min	Students are doing well and are excited about going back to school full time.
NEW BUSINESS				
Hadley GB vacancy	<i>Verbal</i>	Melinda	5 min	Katherine Andriano (parent) has resigned from the Hadley GB. Suggestion to put out a call for parents to join. Melinda will draft a letter to parents and Ms. Payne will send out via email
Operational budget and grants	<i>Emailed</i>	Dodie	10 min	Budget is closed with the School Board until April. Currently not purchasing big items. Most of the spending happening now is on grants. Tutoring Grant 58 students will receive support from the tutoring grant. Healthy Activity Grant is also being put towards tutoring as well. Service d'accueil support – full time support for students in need Spiritual Animation Focusing on school community and helping Hadley teachers do their Wellness Activity day. Currently focusing on grade 11, Class of 2020 and Class of 2021 and creating a year book for them.
COVID update	<i>Verbal</i>	Dodie	5 min	After Easter, students will leave the building for half of the lunch hour so that the supervisors can go in and open all the windows, to air out the school and to encourage students to get 20-30 minutes of fresh air.
Air quality testing	<i>Verbal</i>	Correne	5 min	Received results from a second round of testing and one location in the building that requires action within a month, in regards to air quality. Staff has been asked to begin opening doors and windows. Technicians have checked the ventilation system. A team will return to take follow up tests in different rooms throughout the year.

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Hadley Wellness Survey results	<i>Verbal</i>	Kate	10 min	See links to presentation included at end of document.
Electronic addiction	<i>Verbal</i>	Dodie	5 min	Discussion with Connexions to help school promote 811; identify good resources for teachers, parents and students; and possibly organize an information session for parents. Will come back to GB with more information.
Discipline policy	<i>Emailed</i>	Dodie	5 min	Have decided to defer the vote on the discipline policy – needs more examination and discussion, especially with regards to COVID measures and restrictions Noted that discipline action should be proportional with the seriousness of the event and consistent. Rules around electronics in the classroom have changed because students are now using their devices throughout the day to remain connected with their teacher. This issue will be re-examined.
Subject time allocation	<i>Verbal</i>	Dodie	5 min	See Principal's report
CLOSING				
Next Meeting: April 14	<i>Verbal</i>	Melinda	1 min	Forward agenda items: - Discipline Policy (April) - GB budget (May)
Adjournment	<i>Verbal</i>	Melinda & Erin C.	1 min	THAT the March 17, 2021 GB meeting be adjourned... HJHS/20-21 #22: Marty Olsen, Sarah Acheson, carried PWHS/20-21 #28: Emily Giacomelli, Sarah Cox, carried

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Hadley and PW Wellbeing PowerPoint presentations

Hadley: https://na01.safelinks.protection.outlook.com/ap/p-59584e83/?url=https%3A%2F%2Fwqsb-my.sharepoint.com%2F%3A%2F%2Fpersonal%2Fkatesmith_wqsb_qc_ca%2FE5qGwtzJmVIHpbkDpGRCO1wB4ISfO2B8FhP_ywHXin6tQ%3Fe%3DQlrRR3&data=04%7C01%7C%7C6f92d1a3d49e4674eb3908d8e99816e4%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637516186889819239%7CUnknown%7CTWFpbGZsb3d8eyJWljoIMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6IjEhaWwiLCJXVCi6Mn0%3D%7C1000&data=ObMg10%2Feb5NgQ2hTx4p3WIRhr3uXnpDSkFhXw2K46Jk%3D&reserved=0

PWHS: https://na01.safelinks.protection.outlook.com/ap/p-59584e83/?url=https%3A%2F%2Fwqsb-my.sharepoint.com%2F%3A%2F%2Fpersonal%2Fkatesmith_wqsb_qc_ca%2FEbx0fqC-2VtHu3sBg5e45-wBQypPRsWNqLMDY6hccT4bSg%3Fe%3DK6cto2&data=04%7C01%7C%7C6f92d1a3d49e4674eb3908d8e99816e4%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637516186889819239%7CUnknown%7CTWFpbGZsb3d8eyJWljoIMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6IjEhaWwiLCJXVCi6Mn0%3D%7C1000&data=iS9pyShvF6cNpONcpRhZ%2FypPDspYulqo8QN4oBO1eag%3D&reserved=0

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NOTES ON THE
SPECIAL EDUCATION ADVISORY COMMITTEE MEETING
March 17, 2021

The fifth meeting of SEAC is scheduled for March 29th.

Since the February meeting, the Chair, Vice-Chair and myself have initiated an inquiry, and we raised with the Council of Commissioners and the Board Administration the question of how to get visibility on the issue of bullying and violence involving students with special needs. This issue was raised in discussion at the February meeting of SEAC and at the February meeting of the Hadley/Philemon Anti-Bullying and Anti-Violence meeting. The current state of affairs in the Board is that the number of cases involving this specific group of students is not known, and there is no formally established Board-wide system or mechanism in place for counting them at the moment. As a result of SEAC raising this issue at Council, I am told that the Board is exploring it. Council members besides myself did express interest in gathering this data.

In addition, the issue of more effective communication about SEAC with parents across the Board has been raised at our table. Ahead of our next meeting and in preparation of making some proposals about how to raise SEAC's profile, there have been fruitful discussions with the Communications Department at the Board. There has been an agreement to add information about SEAC under the Governance tab of the Board's website and under the Resources tab; eventually if Complementary Services has a tab added, SEAC will be featured there, as well. Also, the Communication Consultant suggested the possibility of featuring articles related to a variety of special needs, like ADD or SLI, on the Board's Facebook page periodically. For Autism month in April, George Singfield, who is the head of Communications for the Board but was formerly the principal at Darcy McGee, is attempting to resurface a videotaped student presentation about being Autistic and experiences at school to feature on the main page of the Board's website.

In addition to these public-facing efforts, SEAC and the Complementary Services Department have agreed that a guide to the IEP process will be produced for all parents of students with IEPs for distribution in the Spring when drafts are sent home, and in the Fall when final copies are sent home. Finally, the idea of hosting some sort of online event for parents during Autism month is being researched, so that this can be proposed to SEAC at the next meeting.

Please stay tuned for these and other developments. If you have any ideas or suggestions for enhancing SEAC's profile or communicating with parents, please forward them to me or Melinda.

Respectfully submitted,

Letitia Taylor

EDHAA Parent Commissioner

WQSB