

**Hadley Junior High School / Philemon Wright Secondary School
General Assembly of Parents 2020
September 16, 2021 at 5:30PM**

MINUTES

1. Opening of the Meeting

Opening remarks delivered by Principal Dodie Payne at 5:32 pm

- Principal Dodie Payne introduced the Administration Team at Hadley Junior High (HJHS) and Philemon Wright High School (PWHS) and highlighted some of the covid-related changes as well as how fewer restrictions will be in place this year by comparison to last year. Students who are home ill will have access to course work on Microsoft Teams. They will need to notify their teachers.

General Assembly Started at 5:45pm

2. Naming of Secretary

Erin Gowriluk was named as Secretary for the meeting.

3. Approval of the Agenda

Motion to approve agenda: Moved by Jane Bouchard

4. Governing Board

4.1 Roles and Functions of the Governing Board

- Governing Board approves, adopts, and is consulted on key school policies and practices.
- For example:
 - The Governing Board APPROVES the school success plan, anti-violence/anti-bullying plan, time allocation of each compulsory and elective subject
 - The Governing Board ADOPTS the school's annual budget, educational project
 - The Governing Board IS CONSULTED on the criteria and appointment of the school principal, deed of establishment

4.2 Introduction of the Current Members on Governing Board

- Currently on the HJHS Governing Board: Isabelle Richard
- Currently on the PWHS Governing Board: Erin Connell, Erin Gowriluk, Britta Nielsen, Anselme Nsoga

4.3 Precisions Regarding Available Seats

- Both schools will select parent representatives to fill vacant seats, then will select Parents Committee representative and alternate Parents Committee representative.
- For 2021-22, there are six available seats for parents for Hadley GB and four seats for parents for Philemon Wright GB.

4.4 Nominations Received Ahead of Time

- Ms. Payne reviewed the names of the parents who emailed her in advance to express interest in sitting on the Hadley Board: Chev Pryce and Jane Bouchard.

4.5 Additional Nominations

- Hadley GB: Jenn Carbonelle was nominated, Nicolas Goulet-Cherrier nominated himself, Crystal Beausoleil was nominated and Karen Wyatt was nominated.
- Philemon Wright GB: Julie Kennedy nominated herself, Erin Connell nominated herself, Daphne Jurgens nominated herself as did Amrit Bains.

4.6 Closing of Nominations

- Nominations were closed and all candidates were invited to present themselves

4.7 Candidates Present Themselves

- Hadley GB: Jenn Carbonelle, Nicolas Goulet-Cherrier, Crystal Beausoleil, Karen Wyatt, Chev Pryce and Jane Bouchard.
- Philemon Wright GB: Julie Kennedy, Erin Connell, Daphne Jurgens and Amrit Bains.

4.8 Election of Parent Representatives on the Governing Board

- No election required – all vacancies were filled.

5. Parents' Committee

5.1 Roles and Functions of the Parents' Committee

- Each school board must establish a Parents Committee (according to the Education Act s.189)
- Parents Committee meets once per month. Its main responsibilities are:
 - to promote the participation of parents in School Board activities and committees;
 - to advise the School Board on any matter the latter is required to submit to it;
 - to advise the School Board on any matter conducive to the most efficient operation possible and;
 - to inform the School Board as to the needs identified by the parent representatives.

5.2 Election of the Parent Delegate (Parents Committee)

- Hadley GB: Karen Wyatt nominated herself
- Philemon Wright GB: Anselme Nsoga was nominated

5.3 Election of the Alternate Parent Delegate

- Hadley GB:
 - Jenn Carbonelle volunteered to serve as Alternate Parent Committee Representative for Hadley.
- Philemon Wright GB:
 - Julie Kennedy volunteered to serve as Alternate Parent Committee Representative for Philemon Wright.

6. Special Education Advisory Committee

- Each school board must establish a SEAC (Education Act, s.185)
- SEAC advises the school board on allocation of resources, and on policies for the organization of educational services to students with social maladjustments or disabilities.
- Parents on SEAC must have a child with an Independent Education Plan.
- The names of interested parent volunteers will be shared with Parents Committee.
- SEAC meets once per month. Subcommittee participation is optional.
- Parent members of SEAC are designated by Parents Committee at their first meeting of the school year.
- The following parents have expressed interest in sitting on SEAC: Amrit Bains, Letitia Taylor, Bryan Poirier, Chev Pryce
- The names of all interested parents will be shared with the Parents Committee

7. Closing of the Meeting

- Motion to adjourn: Jane Bouchard
- The meeting was closed at 6:16pm