

**Hadley Junior High School / Philemon Wright Secondary School**  
**General Assembly of Parents 2020**  
**September 16, 2020 at 5:00 pm**

**Agenda**

**1. Opening of the Meeting**

The meeting opened at 5:03 pm

**2. Naming of Secretary**

Alice Birnbaum was named as Secretary for the meeting.

**3. Approval of the Agenda**

*Motion to approve agenda: Moved by Melinda Vallillee; Seconded by Emilie Giacamelli; All in favour; Agenda approved*

**4. Governing Board**

- Ms. Payne posted a link in the chat for parent nominations to the Governing Board and introduced the school staff Governing Board (GB) members.
- Hadley GB staff members: Kate Smith; Correne Giles; Ashley Smith; Amanda Barnes; Erin Millar; Emilie Giacamelli; Sarah Acheson; Jen Christie; Andrew Leach; Coach Price; Bess Forestall
- Philemon Wright GB staff members: Amanda Kemp; Steven Beketa; Adam Leclair; Cameron Swann; Nicholas Vincent
- Erin Connell, Chair of the Philemon Wright GB presented the roles and responsibilities of the Governing Board.

**4.1 Roles and Functions of the Governing Board**

- Governing Board approves, adopts, and is consulted on key school policies and practices.
- For example:
  - The Governing Board APPROVES the school success plan, anti-violence/anti-bullying plan, time allocation of each compulsory and elective subject
  - The Governing Board ADOPTS the school's annual budget, educational project
  - The Governing Board IS CONSULTED on the criteria and appointment of the school principal, deed of establishment

**4.2 Introduction of the Current Members on Governing Board**

- The current Hadley parent GB members are: Kim Carlton, Rachelle Lemire, Marty Olson, Melinda Valillée (all present) Penny Colbourne (absent)
- The current PWHS parent GB members are: Mike Avon, Letitia Taylor, Erin Connell (all present)

**4.3 Precisions Regarding Available Seats**

- Both schools will select parent representatives to fill vacant seats, then will select Parents Committee representative and alternate Parents Committee representative.
- For 2020-21, there are two available seats for parents for Hadley GB and five seats for parents for Philemon Wright GB.

#### **4.4 Nominations Received Ahead of Time**

- Frank Hall, Chair of the Hadley GB presented the two nominations received for the Hadley GB: Katharine Andriano and Marcia van Grevenhof. However, Marcia van Grevenhof withdrew her nomination.
- Erin Connell, Chair of the Philemon Wright GB presented the names of the 6 parent nominees:
  - Siobhan Barr
  - Alice Birnbaum
  - Rhonda Boucher
  - Sarah Cox
  - Barb Dagenais
  - Tina Gagnon

#### **4.5 Additional Nominations**

- Hadley GB: Isabelle Richard and Anselme Nsoga expressed interest in joining the Hadley GB
- Philemon Wright GB: Anselme Nsoga and Erin Gowriluk expressed interest in joining Philemon Wright GB

#### **4.6 Closing of Nominations**

- Nominations were closed and all candidates were invited to present themselves

#### **4.7 Candidates Present Themselves**

- Hadley GB:
  - Isabelle Richard, Katharine Andriano and Anselme Nsoga presented themselves and explained their reasons for wanting to join the Hadley GB.
  - Following the presentations, Ms. Payne noted that Anselme's child is a student at Philemon Wright, so he is not eligible to join the Hadley GB, but was invited to present his candidacy for the Philemon Wright GB.
- Philemon Wright GB:
  - Siobhan Barr, Alice Birnbaum, Rhonda Boucher, Sarah Cox, Erin Gowriluk presented themselves and their reasons for wanting to join the Philemon Wright GB.
  - Anselme Nsoga confirmed his interest in joining the Philemon Wright GB.
  - Tina Gagnon and Barb Dagenais were not present. Their nominations were therefore withdrawn.

#### **4.8 Election of Parent Representatives on the Governing Board**

- Hadley GB:
  - Given that there were only two remaining candidates for the Hadley GB, no vote was necessary.
  - The new Hadley GB parent representatives are:
    - Isabelle Richard
    - Katharine Andriano.
- Philemon Wright GB:
  - As there were six candidates and only five vacancies, Philemon Wright parents were invited to vote for the GB parent representatives via the online voting system.
  - As per the vote results, the elected members of the Philemon Wright GB were: Siobhan Barr, Alice Birnbaum, Sarah Cox, Erin Gowriluk and Anselme Nsoga
  - Following the vote announcement, Letitia Taylor announced her resignation.

- As a result, there were six vacancies and Rhonda Boucher was appointed to fill the new vacancy.
- The final Philemon Wright GB members are:
  - Siobhan Barr
  - Alice Birnbaum
  - Rhonda Boucher
  - Sarah Cox
  - Erin Gowriluk
  - Anselme Nsoga

## **5. Parents' Committee**

### **5.1 Roles and Functions of the Parents' Committee**

- Each school board must establish a Parents Committee (according to the Education Act s.189)
- Parents Committee meets once per month. Its main responsibilities are:
  - to promote the participation of parents in School Board activities and committees;
  - to advise the School Board on any matter the latter is required to submit to it;
  - to advise the School Board on any matter conducive to the most efficient operation possible and;
  - to inform the School Board as to the needs identified by the parent representatives.
- The next Parents' Committee meeting is on Oct. 15

### **5.2 Election of the Parent Delegate**

- Parents Committee representatives are elected by GB members, not the general audience.
- Hadley GB:
  - Kim Carlton, Mellinda Vallillée and Rachelle Lemire expressed interest in joining the Parents Committee
  - Rachelle Lemire subsequently withdrew her nomination
  - Kim Carlton and Mellinda Vallillée agreed that Kim would serve as Parents Committee Representative. No vote was necessary.
- Philemon Wright GB:
  - Rhonda Boucher expressed interest and as she was the only interested candidate, no vote was necessary. Rhonda Boucher was named Parents Committee Representative for Philemon Wright.

### **5.3 Election of the Alternate Parent Delegate**

- Hadley GB:
  - Mellinda Vallillée will serve as Alternate Parent Committee Representative for Hadley.
- Philemon Wright GB:
  - Anselme Nsoga volunteered to serve as Alternate Parent Committee Representative for Philemon Wright.

## **6. Special Education Advisory Committee**

- Each school board must establish a SEAC (Education Act, s.185)
- SEAC advises the school board on allocation of resources, and on policies for the organization of educational services to students with social maladjustments or disabilities.
- Parents on SEAC must have a child with an Independent Education Plan.

- The names of interested parent volunteers will be shared with Parents Committee.
- Parent members of SEAC are designated by Parents Committee at their first meeting of the school year.
- Parents who have already expressed an interest in volunteering on SEAC:
  - Marcia van Grevenhof (HJHS)
  - Rhonda Boucher (PWHS)
  - Lisa Butcher (PWHS)
  - Tina Gagnon (PWHS)
  - Anselme Nsoga (PWHS)
- Mellinda Vallillée (HJHS) and Letitia Taylor (PWHS) also expressed an interest in joining SEAC
- The names of all interested parents will be shared with the Parents Committee

**7. Varia**

- The first joint Hadley/PWHS GB meeting will be held on Oct. 14 by zoom

**8. Closing of the Meeting**

- The meeting was closed at 6:20 pm