

**Hadley Junior High School & Philemon Wright High School Governing Boards
Joint Meeting Agenda
Wednesday, October 13, 2020
5:00PM to 6:30PM**

Hadley Junior High School GB Members:

Melinda Vallillee, Chair (parent)
Marty Olson, Vice-Chair (parent)
Penny Colbourne, Secretary (parent)
Isabelle Richard (parent)
Kim Carlton, Parent Committee (parent)
Rachelle Lemire (parent)
Sarah Acheson (teacher)
Bess Forrestall (teacher)
James Price (teacher)
Jen Christie (teacher)
Erin Millar (support staff_
Abbey Karos (professional)

Philemon Wright High School GB Members:

Erin Connell, Chair (Parent Committee Rep.)
Sarah Cox, Vice-Chair (parent)
Erin Gowriluk, Secretary (parent)
Anselme Nsoga (parent)
Siobhan Barr (parent)
Alice Birnbaum (parent)
Britta Nielsen (parent)
Mike Avon (parent)
Cameron Swann (teacher)
Nicholas Vincent (teacher)
Adam Leclair (teacher)
Amanda Kemp (teacher)
Steve Beketa (teacher)
Amanda Barnes (professional)
Ashley Smith (professional)
Emilie Giacomelli (support staff)

Non-voting Members:

Dodie Payne, Principal
Kate Smith, Vice-Principal
Correne Giles, Administrator

Regrets:

Katherine Andriano (parent)
Andrew Leach (teacher)

Regrets:

Absent without notice:

N/A

Absent without notice:

N/A

ITEM	REF	PRESENTER	TIME	ACTION
OPENING BUSINESS				
Roll Call	<i>Verbal</i>	Dodie	2 min	Attendance
Agenda	<i>Emailed</i>	Dodie	2 min	<p>THAT the October 13th, 2020 agenda be approved as presented. Motion: HJHS/20-21 #1: Abby Karos 2nd – Rachelle Lemire All in favour. Carried.</p> <p>PWHS/20-21 #1: Sarah Cox 2nd – Adam Leclair All in favour. Carried.</p>

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GB Minutes	<i>Emailed</i>	Dodie	2 min	<ul style="list-style-type: none"> • THAT the April 22, 2020 GB meeting minutes be approved as presented... • THAT the Sept 16, 2020 AGA meeting minutes be approved as presented... <p>Motion: HJHS/20-21 #2 : Marty Olson 2nd Kim Carlton All in favour. Carried.</p> <p>PWHS/20-21 #2: Adam Leclair 2nd Steve Beketa All in favour. Carried.</p>
VOICE OF THE PUBLIC				
Voice of the Public	<i>Verbal</i>	Dodie	10 min	Kevin Shaar: A parent who is running for commissioner in our ward. He introduced himself.
NEW BUSINESS				
Philemon GB membership changes	<i>Verbal</i>	Dodie	2 min	<ul style="list-style-type: none"> • Ratify: THAT Britta Nielsen be appointed new PWHS GB parent rep... <p>PWHS/20-21 #3: Sarah Cox 2nd Amanda Barnes All in favour. Carried.</p> <ul style="list-style-type: none"> • Ratify: THAT Erin Connell be appointed PWHS GB Parents Committee Rep... <p>PWHS/20-21 #4: Mike Avon 2nd Ashley Smith All in favour. Carried.</p>
GB Roles and Responsibilities	<i>Presentation</i>	Erin	5 min	For information
Hadley & PWHS GB executive	<i>Verbal</i>	Dodie	5 min	<p>Each GB to nominate Chair, Vice Chair and Secretary</p> <p>HJHS/20-21 #3: Chair: Melinda Vallillee nominated Motion: Jen Christie 2nd James Price All in favour. Carried.</p> <p>HJHS/20-21 #4 Vice-Chair: Marty Olson Motion: Rachelle Lemire 2nd Melinda Vallillee All in favour. Carried.</p> <p>HJHS/20-21 #5 Secretary: Penny Colbourne Motion: Sarah Acheson 2nd Erin Millar All in favour. Carried.</p> <p>PWHS/20-21 #5</p>

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				<p>Chair: Erin Connell Motion: Alice Burnbaum 2nd Anslem Nsoga All in favour. Carried.</p> <p>PWHS/20-21 #6 Vice Chair: Sarah Cox Motion: Cameron Swann 2nd Erin Connell All in favour. Carried.</p> <p>PWHS/20-21 #7 Secretary: Erin Gowriluk Motion: Alice Burnbaum 2nd Cameron Swann All in favour. Carried.</p>
Internal Rules of Management	<i>Emailed</i>	Erin & Melinda	5 min	<p>Internal Rules of Management</p> <ul style="list-style-type: none"> Language in the document (the sixth bullet under “Meetings”) reflects that video conferences are not an option. Additional language will be added to that sentence “expect under exceptional circumstances” to reflect the way in which meetings have to be conducted during the pandemic. <p>Motion PWHS/20-21 #8: to approve the <i>Internal Rules of Management</i> with the additional language to reflect the use of video conferencing “under extenuating circumstances”: Moved by: Amanda Barnes, Seconded by: Alice Birnbaum. All in favour. Carried.</p> <p>Motion HJHS/20-21 #6: to approve the <i>Internal Rules of Management</i> with the additional language to reflect the use of video conferencing “under extenuating circumstances”: Moved by: Kim Carlton, Seconded by: Rachelle Lemire. All in favour. Carried.</p>
COVID Update and Educational Project	<i>Presentation</i>	Dodie	20 min	<ul style="list-style-type: none"> 4 Covid Committees were established in response to the pandemic: Health and Safety Protocols, Well Being, Physical Space and Learn HOW to Learn. GB Feedback for the Covid Committee: Invite students who are at home ill or under quarantine to join classes virtually. <p>Motion PWHS/20-21 #9: To approve the Educational Project 2020/21: Moved by: Erin Gowriluk, Seconded by Mike Avon.</p>

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Operational budget	<i>Verbal</i>	Dodie	5 min	<ul style="list-style-type: none"> • Biggest expense this year will be “Supervision”. Due to the pandemic, there will be overspending in this budget area: 5 extra supervisors had to be hired to manage the provincial guidelines. This includes 1 guard to escort students who have to travel between classes and ensure there are no congregations of students. A staff person has also been hired to manage the isolation room which was not previously staffed. • Supervision was passed through to parents as a “school fee.” School fees are the same this year as they were last year. These fees will not cover all of the school’s supervision fees. There is a possibility that these fees could be reimbursed by the Ministry because they are covid related. • “Capital” will also be overspent due to pandemic related expenses.
School fees	<i>Emailed</i>	Dodie	5 min	<ul style="list-style-type: none"> • Base fees are the same as last year. The bulk of the cost is related to workbooks. <p>Motion PWHS/20-21 #10: To approve the school fees for 2020/21 Moved by Siobahn Barr, Seconded by: Amanda Barnes. All in favour. Carried.</p> <p>Motion HJHS/20-21 #8: To approve the school fees for 2020/21: Moved by: Sarah Acheson, Seconded by Rachelle Lemire. All in favour. Carried.</p>
Discipline policy	<i>Emailed</i>	Dodie	10 min	<ul style="list-style-type: none"> • Changes: No “reflection room” and no detentions are possible due to Covid. If the issues come to admin then parents have to pick them up because students cannot be congregating in the office. • Social distancing rules as well as the need to wear masks have been added to the policy. Police have been on school property to educate and enforce this rule. • New rules around the use of electronics in the classroom. Electronics are now permitted in the

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				<p>classroom to be used for <u>educational purposes only</u>. This is being monitored by school administration.</p> <p>Motion PWHS/20-21 #11: To approve the Hadley & PWHS Discipline Policy: Moved by: Ashley Smith Seconded by Emilie Giacomelli. All in favour. Carried.</p> <p>Motion HJHS/20-21 #9: To approve the Hadley & PWHS Discipline Policy: Moved by: Sarah Acheson, Seconded by: Kim Carlton. All in favour. Carried.</p>
School rentals	<i>Verbal</i>	Dodie	5 min	<ul style="list-style-type: none"> No rental agreements this year due to covid.
STANDING REPORTS				
Students	<i>Verbal</i>	students/ Adam	5 min	<ul style="list-style-type: none"> No student yet appointed The student portion of the GB agenda was always at the end. Executive will look into the possibility of moving that agenda item to the beginning of the agenda so it is not a very long day for students who have been in class all day.
Principal	<i>Verbal</i>	Dodie	5 min	School council has met once this school year and will endeavour to meet on PD days
Parents Committee	<i>Verbal</i>	Kim & Erin	5 min	Parents Committee first meeting on Oct. 19
SEAC	<i>Verbal</i>	TBC	5 min	SEAC first meeting will be on Oct. 26
CLOSING				
Next Meeting: Nov. 18	<i>Verbal</i>	Erin & Melinda	1 min	Forward agenda item(s): School Grants
Adjournment	<i>Verbal</i>	Erin & Melinda	1 min	<p>Motion PWHS/20-21 #12: To adjourn: Moved by: Mike Avon, Seconded by James Price. All in favour. Carried.</p> <p>Motion HJHS/20-21 #10: To adjourn: Moved by: Ashley Smith, Seconded by Isabelle Richard. All in favour. Carried.</p> <p>Meeting adjourned at 6:34PM EDT</p>