

Minutes of the Hadley Junior High and Philemon Wright High Schools Annual General Meeting

Thursday, September 18, 2025, at 17h30 held in the school auditorium

1. **Opening of the Meeting:** Principal Payne opened the meeting at 17h30 with a land acknowledgement, the school mission followed by a brief explanation of the purpose of the AGA.
2. **Naming of Secretary:** Jane Bouchard was named as secretary for the AGA minutes.
3. **Approval of the Agenda:** Moved by Clément Bélanger and seconded by Jane Bouchard.
4. **Governing Board**
 - Roles and Functions of the Governing Board (GB): Principal Payne explained what the GB's do (a partnership between parents/guardians, teachers and the administration that includes input, approvals, adoptions and consultations).
 - The HJH and PWHS GBs are combined and meet 1 evening a month on Wednesdays. The first and last meetings are always held in person, and the rest are held virtually.
 - Introduction of the Current Members: The current members in attendance were introduced.
 - Precisions Regarding Available Seats: The HJH GB has 4 seats (out of a total of 7) to fill this evening and the PWHS GB has 6 seats (out of a total of 8).
 - Nominations: Principal Payne opened the floor for parent/guardian nominations for HJH and then PWHS.
 - All positions were filled without the need for a vote. (4 parents/guardians from HJH and 6 parents/guardians from PWHS were nominated and accepted).
 - Closing of Nominations: Principal Payne closed the nominations after there was no further interest shown.
 - Candidates Present themselves: **This was done during the nomination portion of the meeting.
 - Election of Parent Committee (PC) Representatives from the Governing Board: Principal Payne provided an explanation of what the role of PC rep is and that one parent per GB is elected to the PC.
 - HJH: 3 people put their names forward (Kelly Trempe, Scott McGinley, Jennifer Murrell) and a vote ensued.
 - PWHS: The only parent/guardian to put their name forward was Jane Bouchard therefore there was no vote taken. Jody Mendes was the only parent/guardian to put her name forward as the alternate therefore there was no vote taken.
5. **Parent Committee (PC) Representative**
 - Kelly Trempe was elected as the HJH PC representative. Jennifer Murrell came in second in the vote above and was named the alternate.
 - Jane Bouchard was elected as the PWHS PC representative. Jody Mendes was named the alternate.
6. **Special Education Advisory Committee (SEAC)**
 - Principal Payne explained that members of SEAC must have a child in the school that has an IEP.

- Parents/guardians were invited to submit their names to the school office for further guidance on the process. The nominations are submitted to the PC, reviewed and voted upon. Parents/guardians are then notified of the outcome of the vote.
- 7. Parent Participation Organisation (PPO) & Home and School (H&S)**
- Principal Payne explained that the school has a PPO, and it is run at the school level. The President, Jody Mendes, introduced herself and shared that the PPO is more of a hands-on committee and they support the school (teachers, staff, parents) in a measured capacity to foster community spirit and help to make the school better for everyone. (examples are but limited to: fundraising and helping out at events) She welcomed parents/guardians who want to be involved in any way to feel free to stop by the PPO table in the lobby to pick up a pamphlet and to not hesitate to reach out to her via the updated PPO email on the school website.
- 8. Closing of meeting:** Moved by Andrew Cornforth, seconded by Kathy Needham that the meeting be adjourned at 18h00.

HJH & PWHS Non-Voting Members:

- ❖ Dodie Payne, Principal
- ❖ James Wouda, VP Hadley
- ❖ Correne Giles, VP PW
- ❖ Terri McPhail, VP PW

HJH GB Members:

Kathy Needham Y2	Parent
Kelly Trempe Y1	Parent
Jennifer Murrell Y1	Parent
Natalia Liberty Y1	Parent
Nadia Murisa Y2	Parent
Scott McGinley Y1	Parent
Simone Soya Y2	Parent
Sarah Acheson	Teacher
Meredith Daley	Teacher
Kathlene Vibert	Teacher
Catia Valela	Teacher
Rebecca Brunke	Professional Staff
Jennifer Carbonnell	Support Staff

HJHS Parent Committee Representative: Kelly Trempe

Alternate: Jennifer Murrell

PWHS GB Members

Genevieve Rochon Y2	Parent
Jane Bouchard Y1	Parent
Jody Mendes Y1	Parent
Tomi Schebywolok Y1	Parent
Fernando Villalobos Y1	Parent
Me'shel Gulliver Belanger Y1	Parent
Natasha Levesque Y2	Parent
Vijey Balasingam Y1	Parent
Michelle Voisard	Teacher
Ineke Annan	Teacher
Amanda Kemp	Teacher
Susie Leaman	Teacher
Cameron Swann	Teacher
Mario Cuglietta	Professional Staff
Amanda Barnes	Professional Staff
Pabitha Mahalingam	Professional Staff

PWHS Parent Committee Representative: Jane Bouchard

Alternate: Jody Mendes